



ENGINEERING DIVISION

Application for Right of Way Occupancy Permit

APPLICATION FOR ROAD/SIDEWALK CLOSURE FOR THE PURPOSE OF CONSTRUCTION,
LOADING/UNLOADING ACTIVITIES

Applicant Information

Applicant Name: _____ Phone: _____

Business / Organization: _____ Phone: _____

Address: _____

Site Supervisor: _____ Phone: _____

Email: _____

Is this application related to a utility cut permit. If so, permit number: _____

Road Closure Details

Closure on Street: _____

To Street or Location: _____ From Street or Location: _____

Duration: _____

- | | |
|--|---|
| <input type="checkbox"/> Proposed Boulevard Closure | <input type="checkbox"/> Proposed Lane Closures |
| <input type="checkbox"/> Proposed Sidewalk Closure | <input type="checkbox"/> Proposed Full Road Closure |
| <input type="checkbox"/> Proposed Cycle Lane / MUT Closure | <input type="checkbox"/> Proposed Signalized Intersection Closure |
| <input type="checkbox"/> Proposed Parking Lane Closure | <input type="checkbox"/> Proposed Detour |

Description of Work:

Supporting Documents:

- Certificate of Insurance
- Drawing/Diagram of Traffic Control – Upload



Conditions of Right of Way Occupancy / Road Closure:

The Applicant agrees:

1. To adhere to provision and conditions of all resolutions and policies of the City of Thunder Bay pertaining to this application and the conduct of activities pursuant to any approval granted.
2. To provide a detailed map or site plan showing the limits of the closure.
3. To provide a detailed description of all traffic control, and that traffic control be in compliance with Ontario Traffic Manual Book 7 during road closure.
4. To submit a Certificate of Insurance including the Corporation of the City of Thunder Bay and additionally insured for \$5,000,000 general liability 48 hours prior to date of road closure.
5. To indemnify and save harmless the City of Thunder Bay from any actions, loss costs, claims or damages arising from the use of closing of the public highway or part thereof for which this permit is applicable. The applicant assumes all risks relating to such use or closure and releases the Corporation of the City of Thunder Bay, its servants, agents and employees from all claims relating thereto or arising therefrom.
6. If services, material, equipment or other items are provided by the City at the request of the applicant, the applicant shall pay all amounts billed by the City in respect thereof. All permit fees and/or deposits are submitted prior to the commencement of work.
7. To inform affected business and residents 48 hours prior to road closure.
8. If work is to disturb existing infrastructure, applicant agrees to bring infrastructure back to prior conditions as per City of Thunder Bay Engineering and Development Standards and Specifications. Trees on municipal property are protected under City of Thunder Bay By-law 008-2005, shall be fully protected and will not be removed, except with approval of the General Manager of Community Services.
9. That the City may cancel any permit granted in its sole and absolute discretion and shall, in such event, have no liability to the Applicant or any other person for any loss or damage occasioned thereby.
10. That the City of Thunder Bay Engineer may make additional requirements and regulations in addition to those specified or referred to in this Permit, the Policy and Procedures and may modify any of the same from time to time in his or her sole discretion.
11. That the granting of a permit does not restrict the authority of any official acting pursuant to his or her lawful authority including, but not limited to, police officers under the Highway Traffic Act.
12. That failure to follow these conditions, the City of Thunder Bay may withdraw its approval of the road closure, inform City of Thunder Bay's By-law Enforcement Division, and/or Thunder Bay Police Services.
13. That the applicant shall obtain other necessary permits, locates and approvals.

Upon approval of a permit, a letter of understanding will be sent to the applicant.

Date

Signature of Applicant